

Permit Number: _____ Fee: _____



Right-of-Way Permit Application

Village of Union Grove · 925 15th Ave. Union Grove, WI 53182 · Phone: (262) 878-1818
Fax: (262) 878-3782 · E-mail: info@vi.uniongrove.wi.gov · Website: uniongrovewi.gov

Pursuant to Sec. 90-149 of the Union Grove Municipal Code, a permit is required to excavate, obstruct or perform any work on public property and public rights-of-way. To apply for a Right of Way Permit, submit this application with the permit fee and any necessary attachments listed below. Please note the permit fee is non-refundable. Application materials are accepted by mail, in the Municipal Center drop-box or in-person at the Municipal Center during normal business hours (Monday-Friday, 8 a.m. to 4:30 p.m.). Contact the Village Offices for questions at (262) 878-1818.

Application Checklist:

- Site Plan. An accurate diagram and description of the proposed activity. Plan shall include the location and area of the proposed facilities, and the size of the cut, excavation or service.
- Payment of Permit fees. Base fee of \$50.00, PLUS (check any that apply):
 - Fiber Optic (Basic) - \$100.00
 - Road Opening Minimum - \$100.00
 - Bore Right-of-Way - \$25.00 per bore
 - Bore Sidewalks and Driveways - \$10.00 per bore
 - Standard Per 50' for Larger Jobs (Overhead) - \$10.00 per 50'
 - Standard Per 50' for Larger Jobs (Underground) - \$10.00 per 50'
 - Pole Installation - \$25.00 per pole
 - Cabinet and Pedestal/ Hand Hole - \$25.00 per Cabinet/Pedestal/Hand Hole
- Any other attachments required by Sec. 90-149 or requested by the Public Works Director.

Section A. Applicant Information:

1. Individual Applicant Name: _____
2. Company Name (If Applicable): _____
3. Full Address: _____
4. Telephone Number: _____
5. E-Mail Address: _____

Section B. Project Information:

1. Location: _____
2. Description of Work: _____

3. Plans Prepared By: _____

4. Estimated Starting Date: _____

5. Estimated Restoration Date: _____

Section C. Agreement and Signature

By signing this document, I affirm that all that I have recorded herein is the whole truth or I forfeit my right to a permit; and that I will respect and follow all applicable ordinances and regulations established by the Village of Union Grove. The applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions provided, any special provisions provided, and any and all plans, details, or notes attached hereto and made a part thereof.

By signing below, the applicant agrees to protect and hold harmless the Village and each and every of the Village's elected and appointed officials, officers, employees, agents, contractors and representatives from and against any and all injury, payments, penalties and damages arising from any and all intentional and negligent activities of the Applicant and the Applicant's appointed officials, officers, employees, agents, contractors and representatives.

Applicant Signature: _____ Date: _____

If the work is not to be performed by the Applicant directly, the person engaged to do the work shall co-sign the application and the permit shall be issued in the name of the person performing the work along with the Applicant.

Co-Signer Signature (If Applicable): _____ Date: _____

This Section for Office Use Only:

Date Filed: _____ Amount Paid: _____ Received by: _____

Permit Decision:

The foregoing application is hereby _____ Denied or _____ Approved, and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated herein and all attachments hereto.

Other special provisions:

Signature of Authorized Permitting Authority Representative:

Title: _____

Date: _____